



CABINET

DATE:	Friday, 27 June 2025
TIME:	2.30 p.m.
VENUE:	Committee Room, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

MEMBERSHIP:

Councillor M Stephenson	- Leader of the Council; Corporate Finance & Governance Portfolio Holder
Councillor I Henderson	- Deputy Leader; Economic Growth, Regeneration & Tourism Portfolio Holder
Councillor Baker	- Housing & Planning Portfolio Holder
Councillor Barry	- Leisure & Public Realm Portfolio Holder
Councillor Kotz	- Assets & Community Safety Portfolio Holder
Councillor Placey	- Partnerships Portfolio Holder
Councillor Scott	- Arts, Culture & Heritage Portfolio Holder
Councillor Smith	- Environment & ICT Portfolio Holder

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DATE OF PUBLICATION: THURSDAY, 19 JUNE 2025

AGENDA

1 Apologies for Absence

The Cabinet is asked to note any apologies for absence received from Members.

2 Minutes of the Last Meeting (Pages 7 - 18)

To confirm and sign the minutes of the last meeting of the Cabinet held on Friday 23 May 2025.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

4 Announcements by the Leader of the Council

The Cabinet is asked to note any announcements made by the Leader of the Council.

5 Announcements by Cabinet Members

The Cabinet is asked to note any announcements made by Members of the Cabinet.

6 Matters Referred to the Cabinet by the Council

There are no matters referred to the Cabinet by the Council on this occasion.

7 Matters Referred to the Cabinet by a Committee

There are no matters referred to the Cabinet by a Committee on this occasion.

8 Leader of the Council's Items - A.1 - Adoption of the Freeport East Retained Business Rates Agreement and Annual Business Plan for 2025/26 (Pages 19 - 94)

To seek Cabinet's, in principle, approval of the Freeport East Retained Business Rates Agreement, acting as the Billing Authority, in line with the Council's 'Freeport East Policy for Managing Retained Business Rates', and to set out the next steps to finalise the Agreement.

To ask Cabinet, acting as Founding Member, to approve the Freeport East Ltd Annual Business Plan for 2025/26, as required by the Members' Agreement.

9 Cabinet Members' Items - Report of the Economic Growth, Regeneration & Tourism Portfolio Holder - A.2 - Levelling Up Fund - Appropriation of Site for Planning Purposes (Pages 95 - 146)

To seek Cabinet approval:-

1. to appropriate Council-owned land at High Street car park, Carnarvon Road, Clacton-on-Sea for the purposes of the Carnarvon Terrace Development;
2. of authority to grant a unilateral undertaking to the Planning Authority, to secure:-
 - (a) obligations relating to the Recreational Disturbance Avoidance and Mitigation Strategy (RAMS); and
 - (b) Commitment to use the appropriated land solely for the delivery of affordable housing as part of the Carnarvon Terrace Development.

10 Cabinet Members' Items - Report of the Housing and Planning Portfolio Holder - A.3 - Annual Housing Complaints Performance and Service Improvement Report including Self-Assessment against the Housing Ombudsman's Complaint Handling Code (Pages 147 - 200)

To present to Cabinet the Annual Housing Complaints Performance and Service Improvement Report for scrutiny and challenge, which includes a self-assessment carried out against the Housing Ombudsman's Complaint Handling Code for 2024/25 prior to publication and submission.

11 Cabinet Members' Items - Report of the Housing and Planning Portfolio Holder - A.4 - Outturn Performance against the Regulator of Social Housing's Tenant Satisfaction Measures for 2024/25 (Pages 201 - 216)

To advise Cabinet of the Council's outturn performance against the Regulator of Social Housing's Tenant Satisfaction Measures for 2024/25.

12 Cabinet Members' Items - Report of the Leisure and Public Realm Portfolio Holder - A.5 - Delivery of four new Playzone Activity Hubs for the District (Pages 217 - 242)

Following a successful funding bid by the Council to contribute towards the delivery of four new Football Foundation Playzones in the District, this report requests Cabinet permission to accept the grant, agree the Council's financial contribution and continue the project through to completion.

13 Cabinet Members' Items - Report of the Partnerships Portfolio Holder - A.6 - Tendring District Council (Career Track) Apprenticeships (Pages 243 - 254)

To update the Cabinet on the activities of Career Track, the Council's apprenticeship training provider. Furthermore, this report satisfies the requirements of the Governors' framework, which aims to implement and provide a quality experience for apprentices and employers and meet the expectations of funders and regulators, whereby the Board will undertake to provide clarity between the Board and the Cabinet with a yearly update.

14 Management Team Items

There are no Management Team items on this occasion.

15 Exclusion of Press and Public

Cabinet is asked to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 16 on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 5 of Part 1 of Schedule 12A, as amended, of the Act.”

16 Exempt Minute of the Last Meeting (Pages 255 - 260)

To confirm and sign the exempt minute of the last meeting of the Cabinet held on Friday 23 May 2025.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Cabinet is to be held in the Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 10.30 am on Friday, 25 July 2025.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Intention to Conduct Business in Private

Notice is hereby given that, in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Agenda Item No. 16 is likely to be considered in private for the following reason:

The item detailed below will involve the disclosure of exempt information under:-

- (1) Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)); and
- (2) Paragraph 5 (Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings).

to Schedule 12A, as amended, to the Local Government Act 1972:

Agenda Item 16 - Exempt Minute of the Last Meeting

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